



Minutes for Meeting Book - September 14, 2022, Board of Trustees Regular Meeting

09/14/2022 | 05:00 PM - (GMT-05:00) Eastern Time (US & Canada)

EC3 West

College and Other Attendees (8)

President Chris Gray PhD; Assistant to the President/Secretary to the Board Renee Triana; Vice President Guy Goodman; Vice President William Jeffress; Treasurer and Controller Phil Forte; Dean Keri Bowman; Dean Rebecca Walker; Solicitor Tim Wachter

Call to Order

Time: 5:03pm

Vice Chairperson Rush Dix introduced and welcomed new trustee Kurt Hersch. Kurt is beginning his 6-year term as a board member appointed by Erie County Council Terry Scutella of District 1.

Roll Call

Trustee	Roll Call
Justin Gallagher	Y via Zoom 5:17pm
Kurt Hersch	Y
Bob Merrill	Y
Dave Mitchell	Y
Rev Dr. Charles Mock	Y via Zoom & In Person at 5:20pm
Vice Chairperson Cheryl Rush Dix	Y
Kathryn Sintal	Y
Secretary Christina Vogel	Y at 5:06pm
Dr. Annette Wagner	Y at 5:16pm

Pledge of Allegiance

Approval of August 24, 2022, Regular Meeting Minutes & September 1, 2022, Special Meeting Minutes (pg. 8-19)

Trustee	Motion 1	Vote
Justin Gallagher		Y
Kurt Hersch		Abstain
Bob Merrill	2	Y
Dave Mitchell	1	Y
Rev Dr. Charles Mock		Y
Vice Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Secretary Christina Vogel		Y
Dr. Annette Wagner		Y

Public Participation

Outgoing Chairperson Ron DiNicola was acknowledged with a video of colleagues, family, and friends as well as an award for his work in starting up the Community College. Carl Anderson spoke as a member of the public thanking the Board and Staff for their work in bringing the Community College to Erie for the betterment of the community and noting the work of outgoing Trustees Ron DiNicola and Tom Benson.

Communication

A. President's Report-Dr. Gray updated student enrollment. The College has 362 students, and the number continues to rise with a robust start to the 12-week classes.

Dr. Gray briefed the Board concerning the American Welding Society hosting their October meeting at EC3 Summit. This will be an exceptional experience for the students and strengthens the relationship with Erie County and AWS.

He also affirmed that EC3 West is going to be a voting site in November. Dr. Gray welcomed Trustees to the new EC3 West location. He informed the Board that two programs are currently running at this location including the Surgical Technology Program and the Dual Degree Program.

Dr. Gray pointed out that the architect, Weber Murphy Fox, has been hired to do a feasibility study on the EC3 West property and that information will be brought before the Board at a future date.

Dr. Gray announced that Lamont Higginbottom has transitioned to Director of Enrollment and Outreach and that an additional staff member would be brought on to focus on the recruitment in the rural communities. Per the College Policies Luisa Heifner, Director of HR, is now the diversity officer. But that Mr. Higginbottom and Elise Michaux were going to be part of a DEI Steering Committee along with Mrs. Heifner.

B. Academic Committee-The committee is continuing to focus on accreditation, new programs, and timelines.

C. Finance Committee-Dr. Gray informed the Board that the Finance Committee had not met due to the September Board Meeting being moved up. He said that there has been no notable change to the finances and that a report would be submitted at the October 26, 2022, Board Meeting.

D. Ad Hoc Committees

1. **Site Committee**-None
2. **Community Advisors Committee**-Secretary and Committee Chair Vogel informed the Board that the College is starting a Quarterly Breakfast for supporters. The first one will be held at EC3 West Campus on September 27th. All trustees were invited.

E. Chairperson of the Board-None

F. Other-None

New Business-None

Future Agenda Items/Summary Comments by Board Members

Trustee Mock commented that now that there was a transition in College staff for the Office of Diversity that he would like to see updates from an employee perspective. Dr. Gray said he would share the internal DEI Calendar with the Trustees.

Trustee Mitchell asked what furniture was purchased within the property at 2403 W. 8th. Dr. Gray responded with the student facing furniture (classroom furniture such as desks etc), stage equipment,

and office equipment. He also informed the Trustees that an inventory would be completed once the move out was completed.

For Information

- A. Human Resource
- B. Office of Diversity
- C. Workforce Development

Executive Session

None

Election of Officers

College Controller, Phil Forte, will continue as the Treasurer as approved at the July 27, 2022, Board meeting.

A. Motion 2-Nominees for Temporary Chairperson and Motion to Close the Nominations.

Trustee Dave Mitchell was nominated as the Temporary Chairperson unopposed. Motion to close the nominations.

Trustee	Motion 2	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Bob Merrill		Y
Dave Mitchell		Y
Rev Dr. Charles Mock	1	Y
Vice Chairperson Cheryl Rush Dix	2	Y
Kathryn Sintal		Y
Secretary Christina Vogel		Y
Dr. Annette Wagner		Y

Motion 2a-ElectTrustee Dave Mitchell as the Temporary Board Chairperson

Motion passed unanimously.

Trustee	Motion 2a	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Bob Merrill		Y
Dave Mitchell		Y
Rev Dr. Charles Mock		Y
Vice Chairperson Cheryl Rush Dix	1	Y
Kathryn Sintal		Y
Secretary Christina Vogel		Y
Dr. Annette Wagner	2	Y

B. Motion 3-Nominees to Elect Board Chairperson and Motion to Close the Nominations

Vice Chairperson Cheryl Rush Dix was nominated as the Board Chairperson unopposed. Motion to close the nominations.

Trustee	Motion 3	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Bob Merrill	2	Y
Dave Mitchell		Y
Rev Dr. Charles Mock	1	Y
Vice Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Secretary Christina Vogel		Y
Dr. Annette Wagner		Y

Motion 3a-Elect Vice Chairperson Cheryl Rush Dix as the Board Chairperson

Motion passed with one opposed.

Trustee	Motion 3a	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Bob Merrill		Y
Dave Mitchell		Y
Rev Dr. Charles Mock	1	Y
Vice Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		N
Secretary Christina Vogel		Y
Dr. Annette Wagner	2	Y

C. Motion 4-Nominees to Elect Board Vice Chairperson and Motion to Close the Nominations

Secretary Christina Vogel was nominated as the Board Vice Chairperson unopposed. Motion to close the nominations.

Trustee	Motion 4	Vote
Justin Gallagher	2	Y
Kurt Hersch		Y
Bob Merrill		Y
Dave Mitchell	1	Y
Rev Dr. Charles Mock		Y
Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Secretary Christina Vogel		Y
Dr. Annette Wagner		Y

Motion 4a-Elect Secretary Christina Vogel as the Board Vice Chairperson

Motion was passed unanimously.

Trustee	Motion 4a	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Bob Merrill		Y
Dave Mitchell	2	Y
Rev Dr. Charles Mock		Y
Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Secretary Christina Vogel		Y
Dr. Annette Wagner	1	Y

D. Motion 5-Nominees to Elect Board Secretary and Motion to Close the Nominations

Trustee Dr. Annette Wagner was nominated as the Board Secretary unopposed. Motion to close the nominations.

Trustee	Motion 5	Vote
Justin Gallagher	2	Y
Kurt Hersch		Y
Bob Merrill	1	Y
Dave Mitchell		Y
Rev Dr. Charles Mock		Y
Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Vice Chairperson Christina Vogel		Y
Dr. Annette Wagner		Y

Motion 5a-Elect Trustee Dr. Annette Wagner as the Board Secretary

Motion was passed unanimously.

Trustee	Motion 5a	Vote
Justin Gallagher		Y
Kurt Hersch		Y
Bob Merrill		Y
Dave Mitchell		Y
Rev Dr. Charles Mock	2	Y
Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Vice Chairperson Christina Vogel	1	Y
Dr. Annette Wagner		Y

Affirmation/Reappointment of Committee Structure

Motions to elect new committee chairs was tabled until the October 26, 2022, Board meeting, but it was confirmed that Trustee Justin Gallagher will continue as Finance Committee Chair.

- A. Executive Committee
- B. Academic Committee
- C. Finance Committee
- D. Personnel Committee

Prior to the Motion to Adjourn Trustee Kathryn Sintal announced that this was her last board meeting and verbally gave her resignation to the Board.

Motion to Adjourn

Time: 5:56pm

Motion to Adjourn Continued

Trustee	Motion 6	Vote
Justin Gallagher		Y
Kurt Hersch	1	Y
Bob Merrill		Y
Dave Mitchell		Y
Rev Dr. Charles Mock	2	Y
Chairperson Cheryl Rush Dix		Y
Kathryn Sintal		Y
Vice Chairperson Christina Vogel		Y
Secretary Dr. Annette Wagner		Y

Next Regular Meeting October 26, 2022, 5PM