ACADEMIC PROGRAMS COMMITTEE REPORT

March 10, 2020

NOTES FOR CONSIDERATION

1. Committee Updates

Academic Programs Committee supports 120-Day Plan development as an essential developmental milestone for the Erie County Community College.

- February 13, 2021 Committee Meeting Summary (10:30am-12:00pm, Streaming)
    - Attendees: Drs. Gay, Polonio & Wagner; Cheryl Rush Dix; members of the public present.
    - Program Updates from Drs. Gay & Polonio with written submission from Dr. Roy Church
        1) Current focus on Academic Policy with the first three policy drafts in preparation for committee review and feedback next week.
        2) 120-Day Plan editing staff have made good progress on assembling drafts of the majority of the **courses needed for the A.A. Degree** for subsequent review by Drs. Gay and Polonio then the committee. A course catalog is needed as an attachment to the plan.
        3) An omnibus ad for dean, vice president and faculty positions is published with some responses in hand. The Administrative Assistant to Dr. Gay begins Feb 15th.
        4) Dr. Gay and consultants plan to meet with Erie Library System Director Blane Dessy concerning prospects of partnering with ECCC to provide library/learning resources support for our students (week of February 22nd).
        5) Dr. Gay noted the “smart classrooms” aspects for facilities considerations to supporrt the “active learning” [less lecture, more student engagement] and hybrid class benefits of smart classrooms for ECCC from the start. [See Dr. Gay’s article below.]
        6) A community update session is scheduled for Feb18th with AACC. Dr. Gay may schedule a requested follow-up session with manufacturing leaders, based on fact-finding developmental conversations.
        7) The Academic Programs Charter will be amended as follows: 1) show Dr. Gay as Program Manager; 2) add appendices to the Deliverables

section as additional scope of work on the program management spreadsheet.

- February 27, 2021 Committee Meeting Summary (10:30am-12:00pm, Streaming)
    - Attendees: Drs. Judith Gay, Narcissa Polonio, Annette Wagner; Cheryl Rush Dix; Ron DiNicola; members of the public present.
    - Program Updates from Drs. Gay, Polonio & Church
        1) Dr. Gay expressed appreciation for trustee and volunteer contributions to education and RACP session efforts.
        2) Dr. Church summarized recent PDE session that introduced Dr. Gay as president and reconciled the 120-Day Plan format and details. Additionally, the PDE meeting confirmed: focus on Associates Arts, enrollment projection approach, Form #3004 faculty and curriculum sequencing, interim review and approval timelines [ECCC is one of eight programs under consideration] and a semester format with flexibility for innovative 'packaging'.
        3) Curriculum development is on pace collating materials from five sources, with essential course information on half the required 27 courses (compiled in a read-only workshare folder). Curricular information will also be shown in a student advisory format and scheduling function. Innovation is relevant here for attracting students beyond semester offerings.
        4) Committee review of curricular documents [addressing @ 80% Form#3004] scheduled for March 13th. Course information for 27 Assoc. Arts degree preliminary draft to share with PDE the week of March 15th.
        5) Over 80 policies are in draft stage for high-level feedback by appropriate committees, trustees and professionals during March, at Dr. Gay's direction.
        6) Advisory Committee member R. Heibel shared numerous certificate program options for development for forwarding to President Gay.
    - Community Debrief: African American Concerned Clergy Feb 18th, 6pm
        a. Presenters: Dr. Gay; R. DiNicola; Dr. Church
        b. Summary: Discussion and Survey responses acknowledged the value of the session in building community trust/ transparency and sharing key strategic requirements.

- Committee meeting schedule: Bi-Weekly - Saturdays, 10:30am and as needed
    - March Meetings: Academic Programs – 13 & 27
    - Time: 10:30 AM Eastern Time (US and Canada)
      https://us02web.zoom.us/j/6822373067?pwd=TVg3bThVQnhva3NxK3I1akRFd1UwZz09
      Meeting ID: 682 237 3067 Passcode: G8x0wd One tap mobile +19292056099
    - April Meetings – 10 & 24

2. Addenda

https://www.ccp.edu/guided-pathways/investing-world-class-environment

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Investing in a World-class Environment